

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF VERMONT**

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CLERK OF COURT

Thomas J. Hart

**CLERK'S
ANNOUNCEMENT
99-101**

TO: Court Users

FROM: Thomas J. Hart, Clerk

DATE: March 19, 1999

RE: Electronically Generated Notices of Hearing

This is to advise of a change that we have gradually implemented over the last few months with regard to notices of hearing. We are now able to electronically generate and serve notices of hearing through the Bankruptcy Noticing Center, an outside printing and mailing facility.

Our ability to issue notices of hearing in the above manner will affect you as follows:

1. When filing a pleading requiring a hearing the movant is no longer required to file a proposed notice of hearing and the corresponding postage prepaid self addressed envelope. [**See** General Order 99-1, amending Vermont Local Bankruptcy Rule (VLBR) 9077.] It is important to note that the procedure for filing motions for relief from stay, motions for lien avoidance, stipulations of settlement and fee applications will remain the same in accordance with VLBR 9076 until we are able to process these pleadings through the Bankruptcy Noticing Center.

2. The movant shall continue to serve copies of the pleading filed with the court on all immediate parties in interest and provide the court with the relevant certificate of service.
3. As indicated above, we will issue the notice of hearing electronically to the parties listed on the court mailing list (also known as the mailing matrix) for the case. The electronically generated notice usually reaches its U.S.A. destinations within 3 to 5 days from the date we send it to the Bankruptcy Noticing Center. The Bankruptcy Noticing Center then provides the court with a certificate of service.
4. The **exceptions** to the above procedure are as follows:
 - a. When filing a trustee's final report and account and objection to claim(s) the movant should continue to provide the court with a proposed notice of hearing. The court will schedule the matter and serve the notice of hearing through the Bankruptcy Noticing Center.
 - b. When filing an objection to claim(s) the movant should continue to file a proposed notice of hearing. The court will then schedule the hearing and return the completed notice of hearing to the movant for service.
 - c. All chapter 12 and chapter 13 plans will be served with the court generated notice of hearing by the Bankruptcy Noticing Center.

For your information, an example of an electronically generated notice is enclosed as Attachment 1. Observe that the notice does not require service by the movant.

As an aside, please feel free to contact us any time you need a mailing list. We will provide one free of charge, usually sending to you the same day we receive the request.

We will continue to keep you informed as we refine our procedures.